



# Artist Support Producer

Do you have experience of producing and a good working knowledge of emerging artist pathways in theatre and live performance? Could you help the commissioned artists at Camden People's Theatre (CPT) realise their ambitions for their projects, developing beyond initial commission?

CPT commissions around 18 artists per year through a variety of programmes: Home Run, Starting Blocks, Developed on Drummond Street (with Old Diorama Ats) and Seed Commissions to artists from marginalised backgrounds. We are seeking a freelance **Artist Support Producer** to work with these artists – to provide advice, explore future development opportunities for their work, and deliver elements of activity (where appropriate) to help achieve their aims.

**Responsible to:** Artistic Director

## Job description

### Main Duties and Responsibilities

- To offer tailored producing advice and support to commissioned artists (to include e.g. production, fundraising, touring, partnership building)
- To create a brief workplan bespoke to each artist and their needs
- To coordinate with other members of the CPT team to ensure artists are supported in the best possible way, and able to draw on our resources in e.g. audience development, community engagement and access
- To support with sharings and work-in-progress performances, and to attend and feed back on those performances
- To report back to the AD on progress and outcomes throughout the process
- Alongside the AD and other team members, to review applications to, and select artists for, CPT's commissioning and artist support schemes
- To conduct feedback / evaluation with the commissioned artists and CPT's external evaluator. Sharing key learning and improvements to schemes/CPT processes.

### Essential skills, qualities and experience

- An understanding and appreciation of CPT's work
- Good working knowledge of the early-career live performance sector
- High-level interpersonal and written communications skills
- Excellent organisational and time management skills
- A proactive attitude to promoting diversity and inclusion across the sector

### Desirable skills and experience

- Experience of producing

## The Offer

- **Contract:** Freelance, 40 days across a 12-month period
- **Hours:** This is a freelance position with the postholder managing their own time across 40 days in a 12-month period, with guidance from the Artistic Director as to levels of support appropriate for each commissioning scheme.
- **Base:** Camden People's Theatre, 58-60 Hampstead Road, London, NW1 2PY.
- **Fee:** £6600 (£165/day x 40 days) To be paid in three equal instalments: on confirmation of contract, a mid-project date to be agreed with the postholder, and the final instalment on completion of the 40 days.

You can find the full job description and offer on our website in the following formats:

- Standard text and formatting
- Large Print with Double Spacing
- Pale green background (other colours on request)

**You do not have to have done this job before.** We're looking for someone with a working knowledge of the sector, perhaps as a theatre-maker, producer or programmer, to ensure the post-holder is well positioned to provide our artists with advice on creative development of their projects.

To apply please send your CV and a short (no more than 500 words) cover letter that outlines your interest in the role and what skills and experience you would bring to CPT to [jobs@cptheatre.co.uk](mailto:jobs@cptheatre.co.uk). Please also [complete our Equal Opportunities form linked here](#).

We can also accept video applications, please send your video via we transfer or a dropbox link to [jobs@cptheatre.co.uk](mailto:jobs@cptheatre.co.uk). If you would like to submit your application in any other format please email [jobs@cptheatre.co.uk](mailto:jobs@cptheatre.co.uk) to discuss this further.

We welcome and encourage applications from individuals without formal education and/or who identify as:

- D/deaf and/or disabled
- Neurodiverse
- Workingclass, benefit class, criminal class and/or underclass
- Global majority\*
- Migrant
- LGBTQ+

\*This includes people of Black Caribbean, Black African, South Asian, East Asian, South East Asian, Middle Eastern, Arab, Latinx, Jewish, Romany and Irish Traveller heritage

All candidates who identify as disabled who demonstrate that they meet the essential criteria will be invited for interview. If you feel this applies to you, please include the following sentence in your cover letter: I would like my application to be considered under CPT's Diversity & Inclusion policy.

CPT can cover some access support costs to submit an application where required. Please contact [jobs@cptheatre.co.uk](mailto:jobs@cptheatre.co.uk) with a quotation from your access support worker.

**Deadline for applications:** Friday 11th August, 10am

**Interviews will take place:** w/c 21st August

## **About CPT**

Camden People's Theatre one of the UK's most influential studio theatres. Our mission is to champion different ways of thinking about the world by supporting emerging artists making adventurous theatre – particularly about issues that matter to people now. Our work is rooted in the communities of Camden and London and through it, we celebrate the bold, the spirited and the unconventional. We programme 200+ productions per year and deliver community projects that reach over 17,000 people. By presenting a diverse range of voices on our stage, our work speaks to an audience reflective of the community we serve.

Our focus is on developing the next generation of inspiring theatre-makers, and we deliver a wide-ranging programme of activity dedicated to this. Our annual Starting Blocks scheme supports six early-career artists over a ten-week period to develop new projects and ideas. We support nine artists from marginalised backgrounds annually with £1000 seed commissions, rehearsal space and mentoring. Our Home Run commissioning scheme – designed to effect step-change in emerging artists' profile and professional development – supports artists to produce new work, then gives that work a prominent London platform. Over thirty years in Camden, CPT has contributed significantly to UK theatre, working with (and in many cases, helping launch the careers of) ground-breaking artists such as Fevered Sleep, Nouveau Riche, Conrad Murray, Milk Presents and Scottee.

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